



## LETTER OF AUTHORIZATION

Date: \_\_\_\_\_

US Department of State  
Passport Agency

To Whom It May Concern:

I, \_\_\_\_\_, hereby authorize a representative of Sameday Passport & Visas Expedite Services, Inc. to submit my passport application, discuss its status, and retrieve it upon completion.

I intend to depart the United States on \_\_\_\_\_.

My date of birth is \_\_\_\_\_.

Place of Birth \_\_\_\_\_

I am traveling to \_\_\_\_\_.

Visas are required? (circle one):    YES        NO

Thank you for your assistance with my application.

---

### Original Signature of Applicant (parent/guardian if under 16)

**Terms and Conditions:**

1. This letter must bear the true and correct signature of the applicant.
2. A husband may not sign on behalf of his wife or vice versa.
3. In the event it becomes necessary, this letter also authorizes "Passport Services" to mail the passport back to our company "Sameday Passport and Visa Expedite Services, Inc."
4. Under the Provision of the Privacy Act of 1974 (Public Law 93-579): No information may be released from U.S. Government files without the prior written consent of the individual in question. Consequently, an employee of the U.S. Passport Agency cannot discuss the details of your passport application with the courier service without your permission
5. Sameday Passport and Visa Expedite Services, Inc. is not responsible for delays in processing due to incomplete applications, missing or incorrect proof of US citizenship, proof of identity, proof of travel, missing photographs, incorrect passport execution fees, or delays on behalf of any courier services, I understand that delays in processing may occur due to the volume and workload at the passport agency.
6. NO REFUNDS GIVEN ON CANCELLED ORDERS.

### Sameday Passport & Visa Expedite Services, Inc. US Offices

AUSTIN 6901 N. Lamar Blvd Suite 130 Austin, TX 78752 Cell : 512-905-2001 Tel : 512-554-5817 Fax 512-323-5501	CHICAGO 401 N. Michigan Ave Suite 1200 Chicago, IL 60611 Cell : 312-730-0204 Tel: 312-840-8281 Fax 312-840-8282	DALLAS 811 S. Central Expwy Suite 500 Richardson, TX 75080 Cell : 469-835-2731 Tel : 214-696-6697 Fax 214-242-3690	LOS ANGELES 9911 W Pico Blvd. Suite 103 Los Angeles, CA.90035 Tel:(310) 402-1619 Office:(310) 282-8214 Fax: (310) 282-8207	NEW YORK 14 Penn Plaza, 225 West 34th St. Suite 700 NY NY 10122 Phone:(212) 967-0042 Fax: (646)464-0211 (212) 967-0043
--	---	--	--	--

[www.samedaypassport-visa.com](http://www.samedaypassport-visa.com)